

APPLICATION FOR WDA ECONOMIC ENHANCEMENT GRANT FUNDING  
(WV Code 22C-1-6a(c) (7)-Infrastructure (economic development) Project)

1) Project Sponsor:  Governmental or  Not-for-Profit

Name: Charles Town Utility Board

Address: 661 South George Street, Charles Town, WV 25414

Contact Name: Kristen Stolipher

Email Address: kstolipher@ctubwv.com

Phone Number: 304-724-7080

2) Attach a detailed Project Description including scope, timelines, sources, amounts and status of all anticipated funding and a detailed budget for the Infrastructure Project. Attach financial information and any supporting documentation.

3) Amount of WDA EEG Fund being requested: \$10,600,000

Amount of Project Sponsor contribution: N/A

4) Status of Infrastructure Project design: Feasibility Study

Estimated date for design completion: 18 months from award date

5) Estimated construction period: 18 - 24 months

Estimated completion date: Five (5) years

6) Date of last audit: 6/30/2024

Attach copy of most recent audit.

7) Required recommendation: Commerce  \_\_\_\_\_, Economic Development \_\_\_\_\_, Tourism \_\_\_\_\_ (Attach letter from the applicable Secretary).

WDA/EEGF/4  
(2/2025)

Application Date: 12/8/25

Authorized Representative/Project Sponsor

Name/Title: Kristen Stolipher, Utility General Manager

Signature: Kristen Stolipher

NOTE: The Project Sponsor must complete and email this application to the West Virginia Water Development Authority at [wda@wwda.org](mailto:wda@wwda.org) and on <http://wvoasis.gov/VSS/Default.aspx> (1. VSS Portal, 2. View Grant Opportunities, 3. WV Water Development Authority Economic Enhancement Grant Fund).