



**Jefferson County Development Authority
Board of Directors Regular Meeting
Tuesday, August 15, 2023
3:00 p.m.**

This meeting will be held in a hybrid format via Zoom and in person at the
Jefferson County Public Services Building Conference Room
1948 Wiltshire Rd., Kearneysville, WV 25430

Join Zoom Meeting

<https://us02web.zoom.us/j/82443940234?pwd=empjbmNPZzRjT2Qzd2hvdHBIL3IKUT09>

Meeting ID: 824 4394 0234

Passcode: 928314

AGENDA

- 1. Call to order/ determination of a quorum**
 - a. Introduce new member: Mary Kathryn Robinson**
- 2. Public comment- up to 10 minutes, 2 minutes per individual**
- 3. Approval of July 2023 meeting minutes**
- 4. Approval of July 2023 Treasurer's Report**
- 5. Committee Reports - Executive, Agriculture Development, Business Development & Marketing, Governmental & Legislative Affairs, Budget & Finance**
- 6. Old Business**
 - a. Real Estate bid review policy (Business Marketing and Development Committee-approved)- discussion/ possible action
 - b. Staffing update (Project Specialist)—discussion/ possible action/ possible executive session § 6-9A(4)(2A) of the Open Governmental Proceedings Act.
- 7. New Business**
 - a. Committee appointment: Mary Kathryn Robinson
 - b. Presentation by Torch Energy- discussion / possible executive session § 6-9A(4)(9) of the Open Governmental Proceedings Act.
 - c. Vote to postpone the Business Development and Marketing Committee's regularly scheduled meeting until August 30th so that there will be staff at the JCDA fair booth.

8. Director's Report

- a. Rising Tide Society (free small business development classes) FY 23-24 Schedule
- b. Trains Update
- c. Veterans update
- d. Feasibility study announcement for a possible future development- executive session § 6-9A(4)(9) of the Open Governmental Proceedings Act.

9. Member Comments

10. Adjournment