



**Jefferson County Development Authority  
Board of Directors Regular Meeting  
Tuesday, May 20, 2025  
3:00 p.m.**

This meeting will be held in a hybrid format via Zoom and in person at the  
Jefferson County Public Services Building Conference Room  
1948 Wiltshire Rd., Kearneysville, WV 25430

**Join Zoom Meeting**

<https://us02web.zoom.us/j/83208775595?pwd=Abo39Bv4VGbj0B4pp0tX26dPoSriaB.1>

Meeting ID: 832 0877 5595

Passcode: 438866

**AGENDA**

- 1. Call to order/ determination of a quorum**
- 2. Public comment- up to 10 minutes, 2 minutes per individual**
- 3. Presentation: Kristen Stolipher, Charles Town Utility Board (CTUB)**
- 4. Approval of April 2025 minutes**
- 5. Approval of April 2025 Treasurer's Report**
- 6. Committee Reports - Executive, Agriculture Development, Business Development & Marketing, Governmental & Legislative Affairs, Strategic Plan, Nominations**
- 7. Old Business**
  - a. Shepherd University Fall 2025 Fellowship- discussion/ possible action
- 8. New Business**
  - a. RK&K Feasibility Study Update- discussion/ possible action
  - b. Sportsplex/ Convention Center Feasibility Study Update- discussion/ possible action
  - c. WVDOT CDS Project – Harpers Ferry National Historical Park Access - Letters of Support- discussion/ possible action
  - d. Municipality updates- Bolivar (Vacant), Charles Town (Ricketts), Harpers Ferry (Meade-Curry), Ranson (Vacant), Shepherdstown (Vacant)- discussion
- 9. Director's Report**
- 10. Member Comment**
- 11. Adjournment**